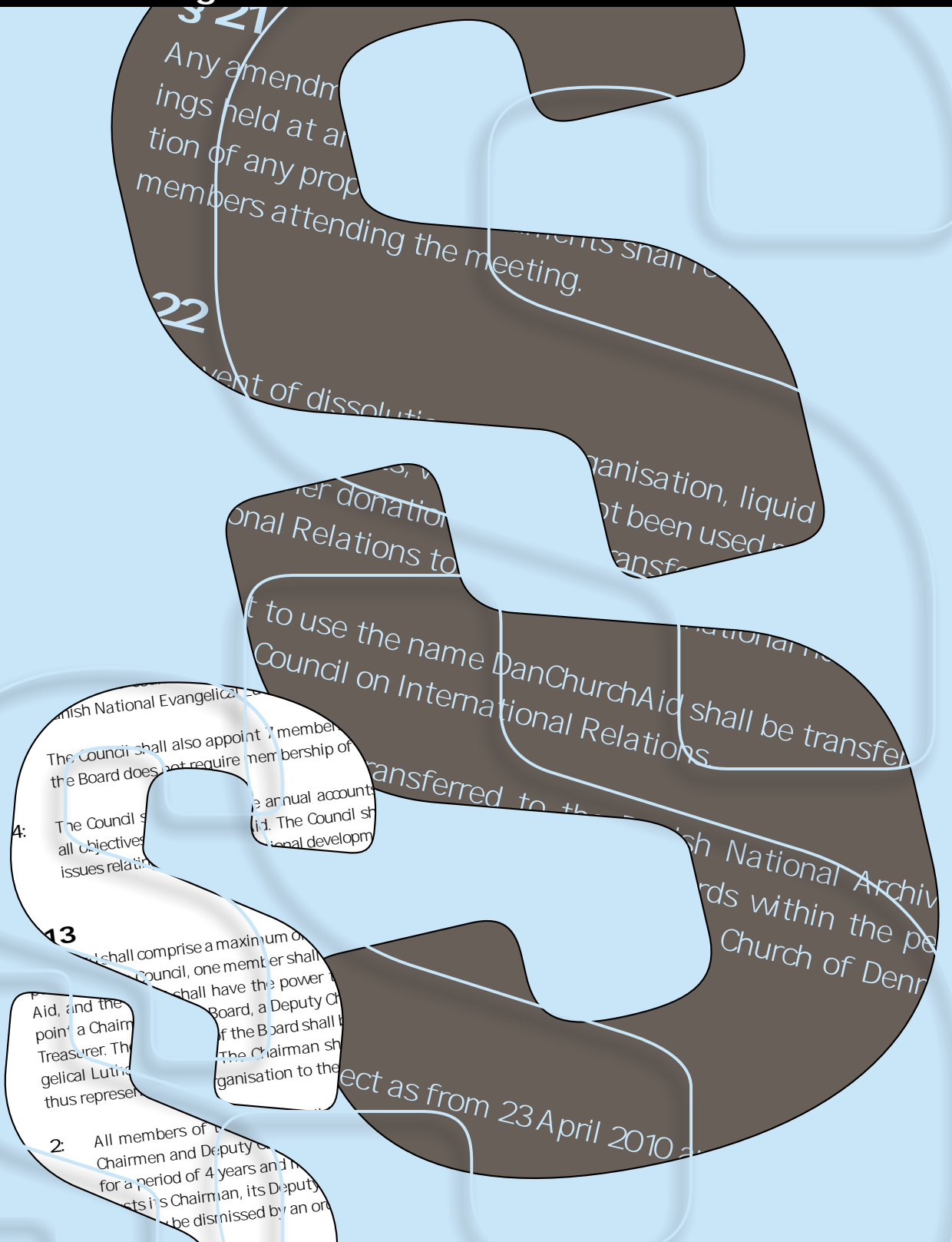


APRIL 2010

www.danchurchaid.org



STATUTES FOR DAN CHURCH AID



§ 1

DanChurchAid is an independent non-profit organisation.

§ 2

DanChurchAid is domiciled in Copenhagen, Denmark.

§ 3

DanChurchAid's objective shall be to empower the world's poorest in their struggle for a dignified life. This effort shall be based on a Christian view of human nature as well as respect for the individual's human rights and the equal worth of all human beings.

§ 4

DanChurchAid shall conduct humanitarian aid and development assistance in close cooperation with churches and other cooperative partners. This means that DanChurchAid shall engage popular and political powers and seek to influence decision makers in order to improve conditions for the world's poorest. These efforts shall be conducted on local, national and global levels.

§ 5

DanChurchAid shall not discriminate in any way. Our assistance shall be aimed at those in most need, irrespective of their religion, gender, political conviction, race, nationality or ethnicity, disability or sexual orientation.

§ 6

DanChurchAid is an NGO (Non-Governmental Organisation). DanChurchAid is a partner of the ACT Alliance (Action by Churches together) and co-operates with the Lutheran World Federation and the World Council of Churches. When and where it is deemed to promote the objectives provided in Article 3, DanChurchAid shall also co-operate with churches and partners in Denmark and abroad, with other humanitarian organisations in Denmark and abroad, as well as with Danish and international authorities, organisations and enterprises.

§ 7

No one shall claim entitlement to aid from DanChurchAid.

§ 8

The financial basis for DanChurchAid's relief and development activities shall be achieved through fund-raising activities and donations received e.g. through campaigns and national appeals, legacies, second-hand shop activities, gifts, grants and other contributions.

§ 9

DanChurchAid shall be governed by the Council, which shall be the supreme governing body of the organisation. The Council appoints a Board, which shall undertake ongoing political and financial management and be responsible to the Council in that respect, see Article 13.

§ 10

The Council shall be composed of members representing the electoral groups as provided in the following:

- 2: "Folkekirkens mellemkirkelige Råd" (The Church of Denmark Council on International Relations) shall elect one member.

- 3:** The councils of Danish dioceses shall each elect one member.
- 4:** “Dansk Missionsråd” (the Danish Missionary Council) shall elect one member.
- 5:** Two members shall be elected by “Danske Kirkers Råd” (the National Council of Churches in Denmark). To ensure ecumenical representation, the said two members shall represent other churches than the Church of Denmark.
- 6:** The employees of DanChurchAid shall elect two members from among themselves.
- 7:** Three members shall be elected by DanChurchAid’s Danish partners, e.g. organisations with which DanChurchAid has entered into cooperative agreements.
- 8:** Two members shall be elected by DanChurchAid’s donors.
- 9:** Two members shall be elected by the volunteers working in DanChurchAid’s second-hand shops.
- 10:** Two members shall be elected by DanChurchAid’s appeals co-ordinators.
- 11:** Two members shall be elected by participants in DanChurchAid’s volunteer programmes abroad, youth network or other volunteer groups.
- 12:** Two members shall be elected by DanChurchAid’s member club.
- 13:** The Council shall have the power to elect four members for the purpose of adding to its number members possessing special qualifications.
- 14:** Members of the Board are automatically members of the Council.
- 15:** In the event that the groups or bodies mentioned herein do not want to elect a

representative for the Council, the seat or seats in question shall remain unoccupied until new elections have been held.

16: The employee representatives serving as members of the Council or of the Board shall be members only for the duration of their employment with DanChurchAid.

The employee representatives shall not be eligible for the posts as Chairmen, Deputy Chairmen or Treasurer.

In the event of absence, the employee representatives serving as members of the Council and the Board shall be replaced by substitutes in the Council and Board.

17: Members shall be subject to re-election every 4 years. No member of the Council or of the Board shall serve for more than 12 years. No one shall serve as a member of the Council and the Board for more than a total number of 16 years.

18: If a member of the Council retires during the election period a new election shall be held. The new election shall be held pursuant to the electoral regulations that apply to the electoral group in question. Where no such regulations are in force, elections for the Council will be held at the next annual meeting.

§ 11

Unless otherwise provided by these Statutes, all resolutions and decisions shall be passed by an ordinary majority of votes. In the event of an equal distribution of votes, the presiding Chairman shall have the casting vote.

§ 12

The Council shall appoint a Chairman of the Council and a Deputy Chairman of the Council, none of whom must at the same time serve as members of the Board. In the event that the individuals appointed are not members of the Council, they shall join the Council as additional members.

- 2: It shall be the task of the Chairman of the Council to organise and direct the work of the Council. The Chairman of the Council shall be a member of the Danish National Evangelical Lutheran Church.
- 3: The Council shall also appoint 7 members of the Board. Such appointment to the Board does not require membership of the Council.
- 4: The Council shall approve the annual accounts, the annual report and the overall objectives of DanChurchAid. The Council shall take decisions on fundamental issues relating to the organisational development of DanChurchAid.

§ 13

The Board shall comprise a maximum of 11 members. In addition to the 7 members appointed by the Council, one member shall be elected by the employees of DanChurchAid, and the Board shall have the power to co-opt 3 members. The Board shall appoint a Chairman of the Board, a Deputy Chairman of the Board and a parliamentary Treasurer. The Chairman of the Board shall be a member of the Danish National Evangelical Lutheran Church. The Chairman shall act as the Chairman of DanChurchAid, thus representing the organisation to the world.

- 2: All members of the Board shall be elected for a period of 4 years. Similarly, Chairmen and Deputy Chairmen of the Council and the Board shall be elected for a period of 4 years and may be re-elected. In the event that the Board distrusts its Chairman, its Deputy Chairman or its Treasurer, the member in question may be dismissed by an ordinary majority vote at a Board meeting.
- 3: If a member of the Board retires during the election period a new election shall be held. The new election to the Board of members elected by the Council will be held at the next Council meeting. The new election of members elected by the Board will be held as soon as possible by the Board.
- 4: The Board shall assume responsibility for the day-to-day political and financial management of the organisation and shall approve budgets and activity

plans, being in all matters accountable to the Council. In addition, the Board shall appoint the General Secretary as well as other managerial staff jointly with the General Secretary.

- 5: A committee shall be set up of one partner representative from each of DanChurchAid's focus countries. The committee shall be known as the Partner Group. The overall objective of the Partner Group shall be to help ensure accountability, transparency and quality in DanChurchAid's partner-based activities. The Partner Group shall serve as an advisory body for the Board and the day-to-day management group. Procedures for the election of Partner Group members and definition of its functions shall be laid down in the guidelines for the Partner Group in force from time to time. The guidelines shall be provided by the Board.

§ 14

Each year before the end of April the Council shall hold an annual meeting, the agenda of which shall include the following items:

- a. The Report of the Chairman of the Board and the Council's adoption thereof
- b. Adoption of the annual accounts
- c. Election of the Chairman of the Council and the Deputy Chairman of the Council
- d. Election of Board members
- e. Election of Council members
- f. Motions from Council members, Board members or the General Secretary

§ 15

In addition to the annual meeting, at least two Council meetings shall be held each year.

- 2: The annual meeting and Council meetings shall be convened by the Chairman of the Council by a notice of at least 14 days.
- 3: An extraordinary Council meeting shall be held when the Board deems it necessary or upon a written request signed by one third of the Council's members.

- 4: In the event that the Council distrusts its Chairman or its Deputy Chairman, the member in question may be dismissed by an ordinary majority vote at an ordinary or an extraordinary Council meeting.

§ 16

Upon the Council's decision or at the Board's own request, the Board shall prepare and submit matters to the Council. The Council's decisions shall be implemented by the Board.

- 2: The Chairman and the Treasurer of the Board, and the General Secretary shall sign the annual accounts jointly on behalf of the Council.

§ 17

Neither Chairmen nor any other member of the Council, the Board or any committees shall be paid any fee.

§ 18

Financially, DanChurchAid shall be bound by the signatures of the following persons: in connection with the purchase, sale or mortgaging of real property, the signatures of two persons, viz. the Chairman / Deputy Chairman / Treasurer of the Board jointly with the General Secretary / Head of Secretariat. In other respects, DanChurchAid shall be bound by the signatures of two of the said persons or by two other persons who have been so authorised by the Board.

§ 19

The financial year of DanChurchAid shall be the calendar year.

§ 20

The audit of the accounts shall be made by one or more state-authorized public accountants who must not be members of the Board or of the Council.

§ 21

Any amendments to these Statutes shall be adopted by two separate Council meetings held at an interval of not less than 14 days. At each Council meeting the adoption of any proposed amendments shall require a majority vote by two thirds of the members attending the meeting.

§ 22

In the event of dissolution of the organisation, liquid assets shall be disposed of as follows: External grants, which have not been used prior to the final dissolution, shall be returned. Other donations shall be transferred to the Church of Denmark Council on International Relations to be used for international humanitarian aid.

- 2: The right to use the name DanChurchAid shall be transferred to the Church of Denmark Council on International Relations.
- 3: Records shall be transferred to the Danish National Archives pursuant to the existing agreement. Access to the records within the period of secrecy (currently 50 years) shall be controlled by the Church of Denmark Council of International Relations.

§ 23

These Statutes shall take effect as from 23 April 2010 and shall replace the Statutes of 28 March 2009.

Adopted on the 23th day of April 2010.



Kirsten Lund Larsen | CHAIRPERSON

